EIKON

How to get access?

- 1. Schedule a time slot here: <u>https://leqr.wiwi.hu-berlin.de/content/scheduler/login_all.php?database=eikon</u>. Use your RDC account details to log in.
- 2. To book a slot drag the cursor to your preferred time slot and press enter.
- 3. Now search for a program on your computer called "Remote Desktop Connection" and open it.
- 4. You will be asked to enter the name of the server.
- 5. Afterwards you will be prompted to add your log in details. Add your RDC account details.
- 6. Do not be confused, the following warning might occurs:"The identity of the remote computer cannot be verified."You can just proceed anyway.
- 7. You can either use EIKON directly or the excel add in. For both, you need to sign in first: use the key symbol on the bottom right of the screen and click on "Eikon Launch" to open the login window. Then use "Eikon Login" to fill in username and password.
- 8. You can also find short video tutorials on the registration process on the page.