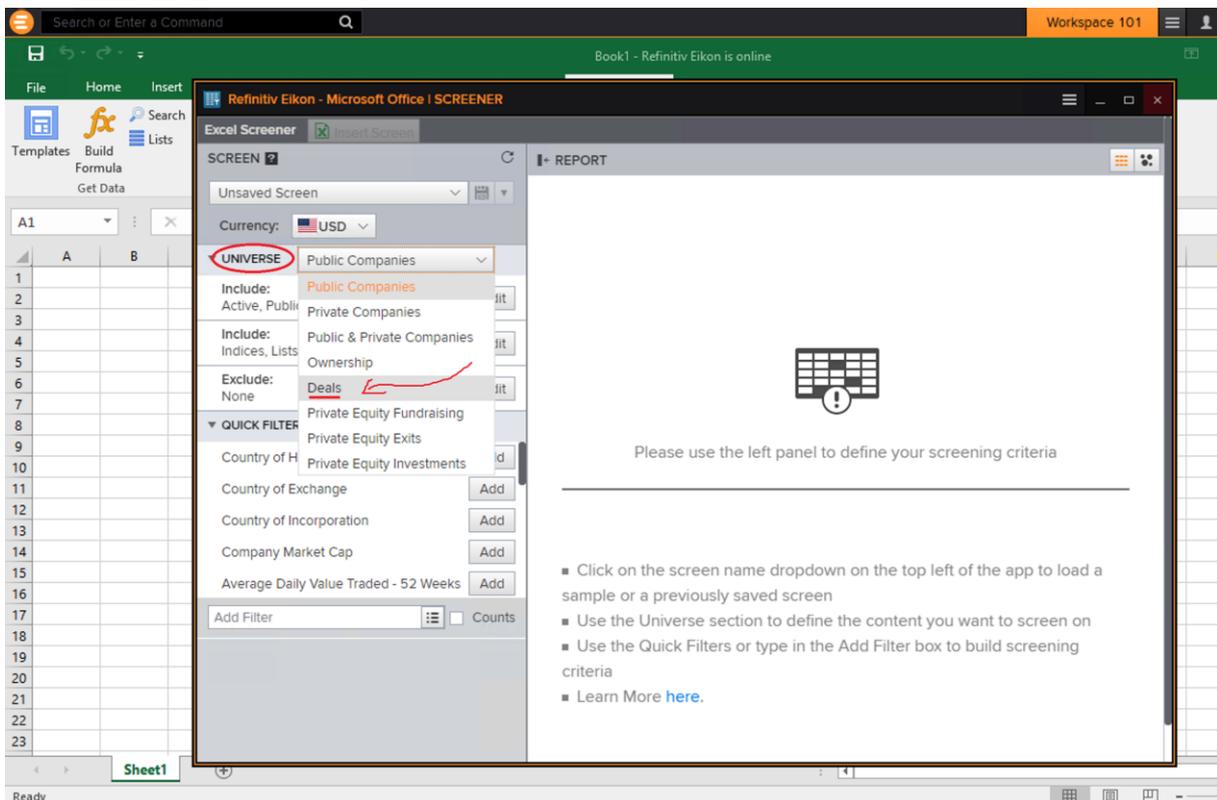# Eikon- Getting Started

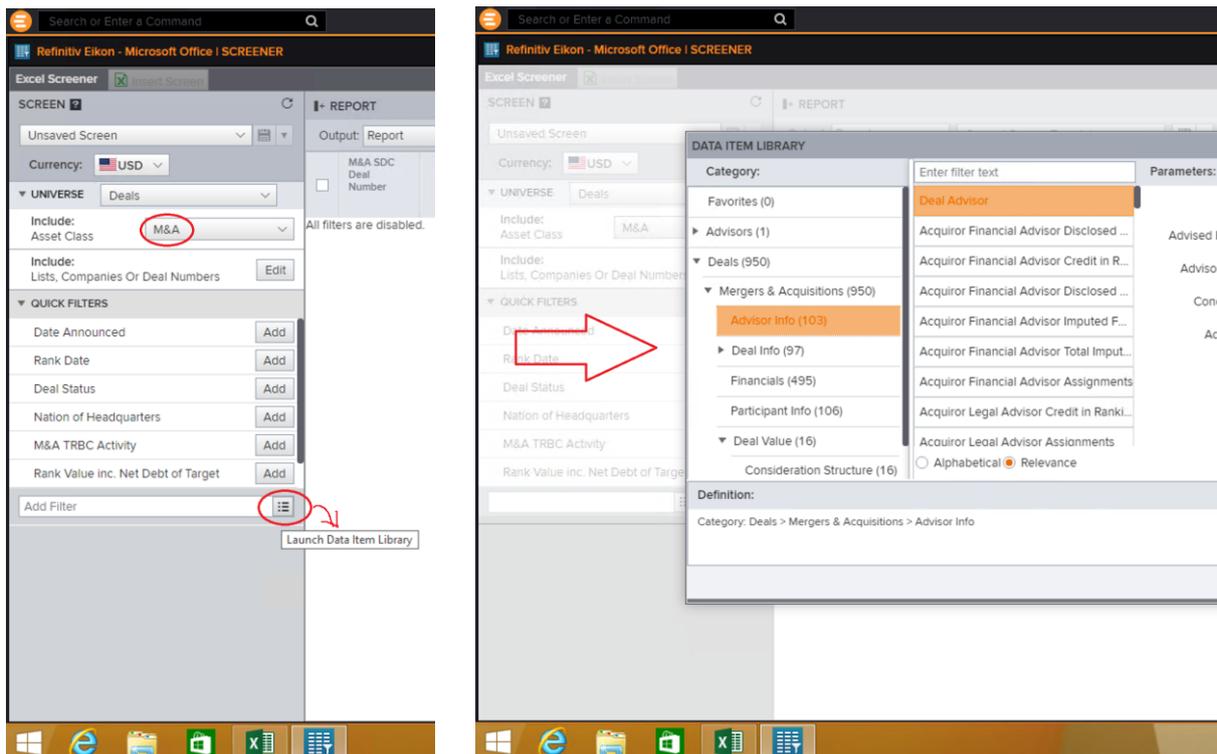## How to download "Deal-Data" from Eikon?

1. Open excel on the remote desktop, and click on the "Refinitiv Eikon" plug-in in the menu bar.
2. Make sure that you are connected to Eikon (status: "online"), otherwise sign in.
3. Click on the "Screener".

4. A new window will pop up where you can create your data set. The first thing you have to choose is the "universe" you are interested in, in this case "Deals".

5. Afterwards you can choose the criteria which the deals should fulfil, e.g. set the asset class to "M&A". To apply filters launch the data item library on the left and choose the respective criteria. Adding multiple filters (with "and" or "or" linkage) is possible.

6. A preview will be created on the right side of the screen accordingly.
7. If you are happy with your data set, continue to the following step. Otherwise, you can further customize your results by using the menu bar on top of your preview. For example, you can select additional variables/columns to be displayed by launching the respective Data Item Library.

Furthermore, you can save your results for future search queries or open already existing templates.

8. Finally, you can directly export the data by clicking on "Insert Screen".